

## Before Starting the Project Application

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Additional training resources can be found on the HUD.gov at [https://www.hud.gov/program\\_offices/comm\\_planning/coc](https://www.hud.gov/program_offices/comm_planning/coc) - Questions regarding the Special Notice of Funding Opportunity (NOFO) to Address Unsheltered and Rural Homelessness (Special NOFO) Competition process must be submitted to [SpecialCoCNOFO@hud.gov](mailto:SpecialCoCNOFO@hud.gov).
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to [e-snaps@hud.gov](mailto:e-snaps@hud.gov).
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under Special NOFO. For more information see the Special NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the Special NOFO and the FY 2022 General Section NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Only new projects may be submitted. New projects must select Unsheltered Set Aside or Rural Set Aside as their funding opportunity. Project applicants must communicate with their CoC to make sure they are applying for the correct funding opportunity.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in the Special NOFO.

## 1A. SF-424 Application Type

**1. Type of Submission:**

**2. Type of Application:** Unsheltered Homelessness Set Aside Project Application

**If Revision, select appropriate letter(s):**

**If "Other", specify:**

**3. Date Received:** 09/16/2022

**4. Applicant Identifier:**

**4a. Federal Entity Identifier:**

**5. Federal Award Identifier:**

**6. Date Received by State:**

**7. State Application Identifier:**

## 1B. SF-424 Legal Applicant

### 8. Applicant

**a. Legal Name:** Janus Youth Programs, Inc.

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 23-7345990

**c. UEI:** SKLLSWE59N77

### d. Address

**Street 1:** 1501 Columbia

**Street 2:**

**City:** Vancouver

**County:** Clark

**State:** Washington

**Country:** United States

**Zip / Postal Code:** 98660

### e. Organizational Unit (optional)

**Department Name:** Washington Programs

**Division Name:** Housing Programs

### f. Name and contact information of person to be contacted on matters involving this application

**Prefix:** Ms.

**First Name:** Martha

**Middle Name:** Ann

**Last Name:** Watson

**Suffix:**

**Title:** Manager, Administrative Services

**Organizational Affiliation:** Janus Youth Programs, Inc.

**Telephone Number:** (503) 542-4608

**Extension:**

**Fax Number:** (503) 233-6093

**Email:** [mwatson@janusyouth.org](mailto:mwatson@janusyouth.org)

## 1C. SF-424 Application Details

**9. Type of Applicant:** M. Nonprofit with 501C3 IRS Status

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6500-N-25S

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

## 1D. SF-424 Congressional District(s)

**14. Area(s) affected by the project (state(s) only):** Washington  
(for multiple selections hold CTRL key)

**15. Descriptive Title of Applicant's Project:** Outreach Program Coordinator

**16. Congressional District(s):**

**16a. Applicant:** OR-003

**16b. Project:** WA-003  
(for multiple selections hold CTRL key)

**17. Proposed Project**

**a. Start Date:** 11/01/2022

**b. End Date:** 10/31/2023

**18. Estimated Funding (\$)**

**a. Federal:**

**b. Applicant:**

**c. State:**

**d. Local:**

**e. Other:**

**f. Program Income:**

**g. Total:**

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** a. Yes

**If "YES", enter the date this application was made available to the State for review:** 09/16/2022

**20. Is the Applicant delinquent on any Federal debt?** No

**If "YES," provide an explanation:**

## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

### 21. Authorized Representative

**Prefix:** Mr.

**First Name:** Dennis

**Middle Name:** Lee

**Last Name:** Morrow

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (503) 542-4607  
**(Format: 123-456-7890)**

**Fax Number:** (503) 233-6093  
**(Format: 123-456-7890)**

**Email:** dmorrow@janusyouth.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022



# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - form HUD-2880**  
**U.S. Department of Housing and Urban Development**  
**OMB Approval No. 2506-0214 (exp.02/28/2022)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** Janus Youth Programs, Inc.

**Prefix:** Mr.

**First Name:** Dennis

**Middle Name:** Lee

**Last Name:** Morrow

**Suffix:**

**Title:** Executive Director

**Organizational Affiliation:** Janus Youth Programs, Inc.

**Telephone Number:** (503) 542-4607

**Extension:**

**Email:** dmorrow@janusyouth.org

**City:** Vancouver

**County:** Clark

**State:** Washington

**Country:** United States

**Zip/Postal Code:** 98660

**2. Employer ID Number (EIN):** 23-7345990

**3. HUD Program:** Continuum of Care Program

**4. Amount of HUD Assistance Requested/Received**

**4a. Total Amount Requested for this project:** \$247,384.00

(Requested amounts will be automatically entered within applications)

**5. State the name and location (street address, City and State) of the project or activity.**

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

**1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3).** Yes

**2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.** Yes

**Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
N/A	N/A	\$270,824.00	0

**Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.**

**Part III Interested Parties**

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
N/A		N/A	\$0.00	0%

**Note: If there are no other people included, write NA in the boxes.**

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

**I AGREE:**

**Name / Title of Authorized Official:** Dennis Morrow, Executive Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** Janus Youth Programs, Inc.

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees ---                  (1) The dangers of drug abuse in the workplace                  (2) The Applicant's policy of maintaining a drug-free workplace;                  (3) Any available drug counseling, rehabilitation, and employee assistance programs; and                  (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---                  (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or                  (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---                  (1) Abide by the terms of the statement; and                  (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

### 2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)  
 Workplaces, including addresses, entered in the attached project application.  
 Refer to addresses entered into the attached project application.

**I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.**

X
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WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Dennis

**Middle Name:** Lee

**Last Name:** Morrow

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (503) 542-4607  
**(Format: 123-456-7890)**

**Fax Number:** (503) 233-6093  
**(Format: 123-456-7890)**

**Email:** dmorrow@janusyouth.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022

## CERTIFICATION REGARDING LOBBYING

**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:**

X
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**Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

**Applicant's Organization:** Janus Youth Programs, Inc.

**Name / Title of Authorized Official:** Dennis Morrow, Executive Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022

# 1J. SF-LLL

**DISCLOSURE OF LOBBYING ACTIVITIES**  
**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.**  
**Approved by OMB0348-0046**

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** Janus Youth Programs, Inc.

**Street 1:** 1501 Columbia

**Street 2:**

**City:** Vancouver

**County:** Clark

**State:** Washington

**Country:** United States

**Zip / Postal Code:** 98660

**11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

I certify that this information is true and complete.

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Dennis

**Middle Name:** Lee

**Last Name:** Morrow

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (503) 542-4607  
**(Format: 123-456-7890)**

**Fax Number:** (503) 233-6093  
**(Format: 123-456-7890)**

**Email:** dmorrow@janusyouth.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022

## IK. SF-424B

### (SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

**OMB Number: 4040-0007**  
**Expiration Date: 02/28/2022**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- |    |   |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.   |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.   |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.  |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.  |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).  |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.  |

- |     |  |
|-----|--|
| 8.  | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.   |
| 9.  | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.   |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.  |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.   |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).  |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.   |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.  |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.   |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."  |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.  |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.   |

As the duly authorized representative of the applicant, I certify:

**Authorized Representative for:** Janus Youth Programs, Inc.

**Prefix:** Mr.

**First Name:** Dennis

**Middle Name:** Lee

**Last Name:** Morrow

**Suffix:**

**Title:** Executive Director

**Signature of Authorized Certifying Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/16/2022

## 1L. SF-424D

**Are you requesting CoC Program funds for construction costs in this application?** No

**No SF-424D is required. Select "Save and Next" to move to the next screen.**

## 2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

### Total Expected Sub-Awards:

Organization	Type	Sub-Award Amount
This list contains no items		



## **2B. Experience of Applicant, Subrecipient(s), and Other Partners**

### **1. Describe your organization’s (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.**

Janus was established in 1972 and has grown into one of the largest providers of services for runaway/homeless youth (RHY) in the Northwest working with over 4,500 of these youth annually. Clark County experience includes 1996: Opening of Oak Bridge, first shelter for RHY in Clark County; 2007: Creation of The Perch drop-in center in downtown Vancouver; 2008: Mobile street outreach through Yellow Brick Road Washington and the original Nest housing program was started; 2009: Created The Path to provide locally funded case management/rent support services for homeless youth in Clark County; 2010: Bridges prevention program was created to assist youth in maintaining their housing or obtain housing if they were couch surfing 2014: Nest II was created with both city and county funding 2015: invited to start outreach services for Cowlitz County which now includes drop-in and CSEC specific outreach: 2015: Created a Job Skills Navigator position to provide employment/education support for homeless youth. 2016: Connections permanent supportive housing program was created to assist youth that were the most vulnerable with non-time-limited housing. 2017: Ascend motel voucher program was created to provide temporary shelter for homeless youth. 2019: In conjunction with the Vancouver Housing Authority, created Caples Terrace Apartment complex, a 28-unit complex designed to serve homeless/former foster youth and their families. 2020: Janus began assisting youth households through ERAP, T-RAP, and TERA funds to prevent youth from becoming homeless. In the last ten years Janus has assisted over 800 homeless youth/families in Clark County in obtaining and maintaining safe, stable, permanent housing.

Janus has demonstrated clear and concrete capacity to manage federal grants in accordance with 45 CFR Part 75 Subpart D since 1981 when its first Basic Center Program was transferred into the agency. Since that time, Janus has successfully competed for and administered a wide range of federal grants including BCP and SOP funding in both Portland/Multnomah County (Oregon) and Vancouver/Clark County (Washington) as well as a TLP in Portland, Multnomah County, Oregon. Janus also has successfully administered a number of non-RHY federal grants from Department of Health and Human Services, Office of Juvenile Justice Delinquency Prevention, Department of Housing and Urban Development, and U.S. Department of Agriculture for a total exceeding \$20 million over a 40+-year time frame with no issues of noncompliance regarding fiscal administration, reporting, or program delivery. Nearly every program in Clark County has been funded through federal grants: Oak Bridge Basic Center, Yellow Brick Road Street Outreach, and all of our housing programs. The fact that most of these are funded through a very competitive federal grant process and that many local partners reach out to Janus for service linkages clearly demonstrates successful experience in utilizing the funds.

**2. Describe your organization’s (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.**

Janus operates 30 different programs for high-risk youth including not only runaway and homeless youth but also youth requiring long-term residential care under custody of Oregon Youth Authority and the largest teen parent program in Oregon. Every one of our programs is funded by a combination of Federal, State, local and private funds. For instance, our programs for homeless youth are often funded by a Federal grant but that does not pay for the entire operation. We have a Transitional Living Program that was initiated by Federal funding in 1988 but now has substantial state funding and a grant for the Multnomah County bureau that provides funding for homeless services. Caples Terrace is the housing complex built in Clark County by the Housing Authority using Federal grant funds. Janus case managers for the project are funded by local funds. The only Basic Center Program in Southwest Washington (Oak Bridge) is funded by a combination of federal, state, and local funds. Janus also has a private fundraising effort which generates over \$400,000/year and these funds are available to all programs to cover costs that government funding does not such as emergency food, water, and clothing for outreach workers. Private funding has also created a Janus Scholarship Endowment Fund which provides tuition support for any youth in any Janus program. Funding can cover community college and college expenses but also expenses related to attending a trade school (e.g. barber/hairdresser tools and supplies). One of our first scholarship recipients was a 14 year old homeless youth whose family abandoned her to the streets of Portland. She connected to outreach staff who connected her to shelter who got her into a transitional living program and she decided she wanted to go to college. The Janus Scholarship fund paid for her undergraduate degree and then through the connection of a Janus Board member assisted her in getting a full scholarship for medical school...and she is now a practicing physician.

**3. Describe your organization’s (and subrecipient(s) if applicable) financial management structure.**

A highly structured management process ensures integrity and oversight in the use of federal funds: 1) Develop annual budget with each Program Director to anticipate needed expenses/probable revenue for coming year; 2) Review/analysis of proposed budget by Board Fiscal Committee; 3) Approval of annual budget by Board; 4) Monthly monitoring of variances between actual/budgeted revenue/expense by fiscal staff; 5) Monthly review of budget variances with Janus administrative/fiscal staff; 6) Monthly review of budget reports by Fiscal Committee/Board; 7) Develop corrective action plans as needed in monthly meetings with Program Directors; 8) Review/evaluation of results of corrective action plans with reports back to Executive Director, management team, Board Fiscal Committee and full Board of Directors.

Compliance with federal regulations and Generally Accepted Accounting Principles is maintained through a system of routine monitoring and tight fiscal controls. Each of the 80 different funding sources Janus manages is tracked separately with monthly reports differentiating revenue/expenses by funding source. Sources include city, county, and state government contracts in Washington and Oregon in addition to federal funding. All fiscal procedures/processes are controlled by an extensive Fiscal Policy Manual and overseen by a Fiscal Director who has over 20 years of experience in nonprofit management.

Janus is annually audited by an independent certified public accounting firm specializing in nonprofit organizations (no findings in our most recent audit) to verify that there is accountability for use of all funds and that records clearly support documentation by source. In addition, Janus undergoes an in-depth annual Fiscal Compliance Review by Multnomah County (largest single funder). Our recently completed County Review gave Janus a Rating of 1, highest ranking given (on a 1-5 scale). A Federal Program Review did an extensive analysis of Janus' fiscal policies, systems, and procedures concluding: "Janus has excellent fiscal systems and reports that clearly track revenues and expenditures by funding source. Janus fiscal staff are knowledgeable and skilled. They have a clear understanding of RHY funding and the requirements for tracking and reporting."

**4. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization?** No

### 3A. Project Detail

**1. CoC Number and Name:** WA-508 - Vancouver/Clark County CoC

**2. CoC Collaborative Applicant Name:** Council for the Homeless

**3. Project Name:** Outreach Program Coordinator

**4. Project Status:** Standard

**5. Is this project applying for the Unsheltered Homelessness Set Aside or Rural Set Aside?** Unsheltered Homelessness Set Aside

**6. Component Type:** SSO

**6a. Select the type of SSO Project:** SSO-Street Outreach

**7. Is your organization or expected subrecipient a victim service provider defined in 24 CFR 578.3 and uses a comparable HMIS database?** No

**8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?** No

### **3B. Project Description**

**1. Provide a description that addresses the entire scope of the proposed project.**

Janus Youth Programs operates Yellow Brick Road Washington (YBRW) Street Outreach Program, which serves youth and young adults ages 12-24 throughout all areas of Clark County, Washington. YBRW employs a team-based, mobile service delivery model to meet the basic emergency needs of young people on the streets. The program also provides crisis support and intervention to young people who are experiencing homelessness or unstable housing. YBRW is designed to be a visible resource to young people on the streets, and to facilitate referrals and access to off-street services that will ultimately assist youth in moving into stable housing and preparing for independence. Street outreach is integrated with Janus' drop-in center to provide a safe step-up service. Programming is designed to connect youth with a variety of community-based services that support exiting street life, including but not limited to emergency shelter options, mental health and substance abuse treatment, employment, education, and housing. Beyond street-based survival aid and service coordination, YBRW Outreach Specialists provide aftercare and follow-up services.

This project proposes to hire an Outreach Program Coordinator. The Outreach Program Coordinator will serve three primary purposes within the YBRW program: 1) They will support more accurate and efficient outreach data collection. 2) They will coordinate training, connection to the Clark County coordinated entry system, and access to supports for Outreach Specialists to provide housing assessments directly to youth and young adults encountered through YBRW. 3) They will directly participate in outreach activities to support continuity of the program and to ensure data tracking methodologies promote the most efficient access to housing support.

An Outreach Program Coordinator will free up time for all YBRW Outreach Specialists to perform more direct street outreach services. Additionally, the Outreach Program Coordinator will have the ability to integrate participant data from multiple systems to build clear paths and strategies that will connect young people with housing. This process will further aid Outreach Specialists in their engagement focus with youth, as well as inform case conferencing for Clark County by-name list efforts.

YBRW has had the goal of training Outreach Specialists to also perform housing assessments, but capacity to do this has been limited. The Outreach Program Coordinator would manage these capacity issues by coordinating the trainings themselves, building a more interactive partnership with the coordinated entry system, and determining/responding to other training barriers experienced by Outreach Specialists.

**1a. Describe how the proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFA?**

Janus’ relationship with Clark County’s CoC is rooted in over two decades of building strategies and programs together to address the needs of our community’s most vulnerable citizens. Janus is the primary homelessness service provider addressing the severe service needs of youth and young adults in Clark County. From outreach to shelter to housing, Janus provides a full continuum of services for youth who meet any category of homelessness (literally homeless, at imminent risk of homelessness, homeless under other Federal statutes, or fleeing/attempting to flee domestic violence). With the CoC as our community guide, Janus works in conjunction with other homelessness service providers to streamline access to coordinated entry, shelter, and housing, and to avoid duplication of services.

Janus conducts outreach to youth/young adults experiencing homelessness through a multi-level strategy, which ensures that any youth in the CoC region who needs access to supportive services will know who to call or where to go. The three primary goals of outreach are: 1) to proactively seek out and find homeless youth on the streets or in situations where youth may lack awareness of or actively avoid community services, 2) to ensure that any youth who needs services is aware of available programs, the benefits of each program, and how to connect with the programs they need, and 3) to engage youth through creation of a relationship that will facilitate their entry into supportive services. These goals are accomplished by providing youth-focused street outreach services five days per week, maintaining interagency relationships with a broad range of service providers, and promoting community visibility within the homeless youth subculture and through the CoC’s public awareness measures.

Clark County was chosen in 2022 to participate in A Way Home Washington’s Anchor Community Initiative (ACI). Council for the Homeless spearheaded the ACI efforts with Janus as a lead partnering agency. In coordination with the CoC’s plans for Clark County, Janus has hired a Youth Outcomes Manager to build and facilitate a Youth By Name List (YBNL) workgroup. The YBNL workgroup will serve to identify all youth in Clark County experiencing homelessness and coordinate service access to get them off the streets and into housing as efficiently as possible. Additionally, Janus has recently hired a Youth & Community Engagement Manager who holds responsibility for recruitment and development of Clark County’s Youth Advisory/Action Board (YAB). The YAB is exclusively comprised of youth and young adults with lived experienced of homelessness, and their purpose is to guide the CoC’s efforts to functionally end youth homelessness in Clark County. The Youth & Community Engagement Manager will also be responsible for conducting community outreach to culturally specific organizations that may be serving people experiencing homelessness – a key focus of the CoC’s mission.

**2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.**

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Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	15			
Begin program participant enrollment	0			
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin	30			
Leased or rental assistance units or structure, and supportive services near 100% capacity	180			
Closing on purchase of land, structure(s), or execution of structure lease	0			
Start rehabilitation	0			
Complete rehabilitation	0			
Start new construction	0			
Complete new construction	0			

**3. Check the appropriate box(s) if this project will have a specific subpopulation focus.**

**(Select ALL that apply)**

N/A - Project Serves All Subpopulations	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input checked="" type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Chronic Homeless	<input type="checkbox"/>
		Other (Click 'Save' to update)	<input type="checkbox"/>

**4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements?** Yes

**5. As an SSO non-CE project answer the following questions:**

**5a. Describe how the street outreach project will develop a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.**

Just as housing can provide a foundation from which youth can pursue other goals, the safety and basic needs provided by Janus' YBRW outreach team serve as a platform for engagement with supportive services. Outreach Specialists are able to meet youth "where they are at" both emotionally physically. This creates an opportunity for youth to learn to trust adult systems – a needed step in developing or improving skills for independent living. Outreach services do not require income, sobriety and/or participation in any sort of treatment or other service in order to engage with the program. All services are completely voluntary.

YBRW uses Harm Reduction as a primary engagement strategy. Harm Reduction has been shown to be effective at reducing the risks associated with unsheltered homelessness, such as substance use and sexual exploitation. Janus has been a leader in promoting Harm Reduction as a critical method for educating and engaging young people on the streets for over 35 years. We acknowledge the dangers associated with activities like substance use or sex work, but we seek to minimize those dangers in a non-judgmental, non-coercive manner meant to empower individuals to make safer choices. This starts with the provision of basic needs on a no-strings-attached basis, including food, water, clothing, hygiene-related items, immediate access to emergency shelter, and other survival supplies such as tents, sleeping bags and tarps. As Outreach Specialists engage with unsheltered homeless youth, they are screening for needs and potential supportive services using six primary interventions: 1) explore risk and protective factors, 2) provide opportunities to explore young people's specific concerns about their behavior and circumstances, 3) use reflective/active listening and conversational summaries to understand and communicate understanding, 4) elicit self-motivational statements, 5) help youth decide to change through Motivational Interviewing interventions and direct access to supportive services, and 6) provide support, encouragement, and positive reinforcement for any steps youth are ready or able to take to exit street life.

.Janus recognizes that youth may require extended periods of engagement and trust building before they become ready to consider housing or other supportive services as an option. Therefore, youth may be included in conversations about economic or housing resources, but there are no explicit or implicit consequences for choosing not to access those resources. Along the same lines, Outreach Specialists are available to discuss supportive service resources as many times as a youth needs or wants to before any concrete efforts are made by youth to engage with outside resources. This strategy, along with direct transportation and case management support, increases the long-term likelihood of success in making connections to supportive service programs.



**5b. Describe how project refers program participants to projects that specifically coordinates and integrates mainstream health, social services, and employment programs for which they may be eligible?**

Relationship building is at the center of street outreach services, and youth are particularly well-poised to receive support when it comes to connecting with mainstream health, social services, and employment programs. Unlike older adults who are experiencing unsheltered homelessness, young people have typically never had the experience of successful independent living. They have spent the majority of their lives reliant on adults to coordinate their care. YBRW, therefore, utilizes the relational platform of outreach services to support youth in connecting with mainstream resources at whatever level they desire.

Service outcomes are divided into four basic categories: safety, well-being, self-sufficiency, and permanent connections. Safety comes first, so coordinated service referrals are focused on food and clothing resources, followed by shelter access. Janus has established connections with the coordinated entry system, and Outreach Specialists are well-versed in the services offered by the various adult shelters throughout Clark County. For young people who are not willing to engage with the adult shelter system, Janus operates a shelter exclusively for youth up to age 24 in neighboring Portland, Oregon. Additionally, youth who are enrolled in Janus' housing services can access hotel-based shelter prior to placement in a subsidized independent housing unit.

Health and social service referrals speak directly to the ongoing well-being of the youth we serve. Clark County has a number of different health and social service agencies that each have their own focus or specialty. Outreach Specialists create opportunities for youth to identify their own needs and strengths, to make informed decisions about which service providers can best address their specific needs.

Access to employment and education programs is a vital element for youth to achieve ongoing self-sufficiency. Janus has established relationships with multiple employment and education providers in Clark County that specifically work with youth up through age 24. In particular, the Next program provides a physical hub where young people can connect with several different community-based employment or education programs to determine which option might work best for them.

Finally, permanent connections offer the glue that can hold a young person together when it feels like their world is coming apart. Through all integrated services, YBRW Outreach Specialists maintain connection and support for youth at whatever level the youth needs. Over time, young people build a sense of connection to their community, which promotes an intrinsic desire to obtain/maintain safe housing and participate in prosocial activities.

## **4A. Supportive Services for Participants**

**1. Describe how program participants will be assisted to obtain and remain in permanent housing.**

Janus' service model strategically co-locates drop-in and housing services in the same building. This setup enables Outreach Specialists to directly connect youth with viable housing options, and to engender face-to-face contact with Housing Case Managers as rapidly and effectively as possible. As youth move from crisis intervention to case planning to resource connection, they are introduced to Janus' Housing Case Managers in the comfort of a trusted environment.

Since housing and shelter are both accessed via the coordinated entry system in Clark County, any local shelter referral may also include conversation about long-term housing needs. Youth who desire a warm place to sleep for the night, but who are ambivalent about creating long-term goals or committing to any sort of housing program, can undergo assessment to address their many facets of need. Once youth become housed they may continue to receive support from Outreach Specialists and to access services at Janus' drop-in center while they adjust to their new living situation.

Once youth become housed through one of Janus' many housing programs, additional supports are utilized to ensure successful housing retention and/or permanent housing support. Janus' Housing programs utilize a Housing Stability Plan for each household. Each month, participants complete a Housing Stability Plan that consists of three goals. Within those three goals, participants write out how they can meet the goals and what steps they can take to achieve each of them. Each goal also has a youth-directed timeline in which to accomplish the steps. New Housing Stability Plans are created every 90 days to help participants stay on track and motivated to continue in the right direction.

Individualized Skill Building is another internal agency support provided by Housing Case Managers. Using structured education plans, verbal communication, modeling, and side-by-side skill building, youth learn and practice basic independent living skills. Common skills Housing Case Managers work on with participants include making appointments, preparing food, housekeeping, landlord communication, conflict resolution, boundary setting, budgeting, paying bills, and grocery shopping. Janus' core relational approaches remain strong through these interventions.

Finally, Janus' Housing Case Managers have an established connection to SSI/SSDI Outreach, Access, and Recovery (SOAR) Advocates for participants who need assistance in applying for SSI/SSDI benefits. Due to their age, young people often struggle to meet the SSI documentation requirements that determine length and degree of disability. SOAR is a valuable resource for youth who qualify for permanent supportive housing, as well as for youth who have external housing supports but need a consistent method of income to maintain those supports.

**2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.**

Resource connection is a primary focus of outreach, and this includes coordinating with other mainstream health, social service, and employment programs to ensure youth have and maintain access to the services they need. YBRW Outreach Specialists provide referrals to community partners and ensure available transportation to/from appointments with service providers. Depending on the distinct needs of each youth, transportation may include single day bus passes, monthly bus passes, medical transport, or direct transportation (including accompaniment throughout the appointment, if desired). Empowering youth to determine the level of support they need builds trust. Being available for higher-level support needs increases the likelihood that youth will engage with community partners and build out their mainstream support network. YBRW works with the following community partners to assure participants are assisted in obtaining mainstream benefits:

- Substance Use and Recovery: Lifeline Connections, Columbia River Mental Health Services, Sea Mar-Community Services Northwest (CSNW), Harm Reduction Center
- Mental Health: Columbia River Mental Health Services (Options Youth Program), Lifeline Connections, Sea Mar-Community Services Northwest
- Physical Health: Free Clinic of SW Washington, Sea Mar Community Health Centers, Planned Parenthood, Options360, Birthright
- Legal: Clark County Volunteer Lawyers Program, Legal Counsel for Youth and Children, NW Justice Project
- Domestic Violence/Sexual Assault/Human Trafficking: YWCA Clark County, Cowlitz Indian Tribe (Pathways to Healing program), Human Trafficking Task Force of Clark County
- LGBTQ+: Queer Youth Resource Center (QYRC), Triple Point, PFLAG Southwest Washington
- Welfare Programs: Department of Social and Health Services (DSHS)
- Employment: Next, Partners in Careers, WorkSource, Goodwill Job Connections

**3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided. Click 'Save' to update.**

Supportive Services	Provider	Frequency
Assessment of Service Needs	Applicant	As needed
Assistance with Moving Costs	Applicant	As needed
Case Management	Applicant	As needed
Child Care	Applicant	As needed
Education Services	Partner	As needed
Employment Assistance and Job Training	Partner	As needed
Food	Applicant	As needed
Housing Search and Counseling Services	Applicant	As needed
Legal Services	Partner	As needed
Life Skills Training	Applicant	As needed
Mental Health Services	Partner	As needed

Outpatient Health Services
Outreach Services
Substance Abuse Treatment Services
Transportation
Utility Deposits

Partner	As needed
Applicant	As needed
Partner	As needed
Applicant	As needed
Applicant	As needed

**Identify whether the project will include the following activities:**

**4. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?** Yes

**5. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed?** Yes

**6. Will program participants have access to SSI/SSDI technical assistance provided by this project the applicant, a subrecipient, or partner agency?** Yes

**6a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months?** No

## 5A. Program Participants - Households

**Households Table**

Number of Households
----------------------

Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
	40	10	50

Characteristics
Persons over age 24
Persons ages 18-24
Accompanied Children under age 18
Unaccompanied Children under age 18
<b>Total Persons</b>

Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
			0
	40		40
			0
		10	10
0	40	10	50

**Click Save to automatically calculate totals**

## 5B. Project Participants - Subpopulations

### Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24										
Persons ages 18-24										
Children under age 18										
<b>Total Persons</b>	0	0	0	0	0	0	0	0	0	0

### Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans- (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24										
Persons ages 18-24										40
<b>Total Persons</b>	0	0	0	0	0	0	0	0	0	40

**Click Save to automatically calculate totals**

### Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										10
<b>Total Persons</b>	0				0	0	0	0	0	10

**Click Save to automatically calculate totals**

**Describe the "Persons Not Represented by a Listed Subpopulation" referred to above:**

Homeless Youth ages 18-24.



## 6A. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 15, 2024?** Yes

**2. What type of funding is this project applying for in this Special Unsheltered and Rural Homelessness CoC Program Competition?** Unsheltered

**3. Does this project propose to allocate funds according to an indirect cost rate?** No

**4. Select a grant term:** 3 Years

**\* 5. Select the costs for which funding is requested:**

<b>Leased Structures</b>	<input type="checkbox"/>
<b>Supportive Services</b>	<input checked="" type="checkbox"/>
<b>HMIS</b>	<input type="checkbox"/>



## 6F. Supportive Services Budget

**A quantity AND description must be entered for each requested cost.**

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Assessment of Service Needs		
2. Assistance with Moving Costs		
3. Case Management		
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food		
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services	Outreach Coordinator (1.0 FTE) and Outreach Supervisor (.15 FTE)	\$63,963
14. Substance Abuse Treatment Services		
15. Transportation		
16. Utility Deposits		
17. Operating Costs	Facility Rent, Utilities, Cell phones, Training, Supervision	\$11,002
18. (Rural Set Aside ONLY) Section 491 Eligible Activities		
<b>Total Annual Assistance Requested</b>		<b>\$74,965</b>
<b>Grant Term</b>		<b>3 Years</b>
<b>Total Request for Grant Term</b>		<b>\$224,895</b>

**Click the 'Save' button to automatically calculate totals.**

## 6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

### Summary for Match

Total Amount of Cash Commitments:	\$61,846
Total Amount of In-Kind Commitments:	\$0
Total Amount of All Commitments:	\$61,846

**1. Will this project generate program income** No  
**described in 24 CFR 578.97 to use as Match**  
**for this project?**

Type	Source	Name of Source	Amount of Commitments
Cash	Government	Washington State ...	\$61,846

## Sources of Match Detail

**1. Type of Match commitment:** Cash

**2. Source:** Government

**3. Name of Source:** Washington State Dept of Commerce  
**(Be as specific as possible and include the office or grant program as applicable)**

**4. Amount of Written Commitment:** \$61,846

## 6J. Summary Budget

**The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.**

Eligible Costs	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Total Assistance Requested for Grant Term (Applicant)
2a. Leased Units	\$0	3 Years	\$0
2b. Leased Structures	\$0	3 Years	\$0
3. Rental Assistance	\$0	3 Years	\$0
4. Supportive Services	\$74,965	3 Years	\$224,895
5. Operating	\$0	3 Years	\$0
6. HMIS	\$0	3 Years	\$0
7. Sub-total Costs Requested			\$224,895
8. Admin (Up to 10%)			\$22,489
9. Total Assistance Plus Admin Requested			\$247,384
10. Cash Match			\$61,846
11. In-Kind Match			\$0
12. Total Match			\$61,846
13. Total Budget			\$309,230

**Click the 'Save' button to automatically calculate totals.**

## 7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## 7D. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.



It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**Additional for Rental Assistance Projects:**

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

**B. For non-Rental Assistance Projects Only.**

**15-Year Operation Rule.**

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

**1-Year Operation Rule.**

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provide

**Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.**

**Name of Authorized Certifying Official:** Dennis Morrow

**Date:** 09/16/2022

**Title:** Executive Director

**Applicant Organization:** Janus Youth Programs, Inc.

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).**

**Active SAM Status Requirement. I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.**

## 8B. Submission Summary

**Applicant must click the submit button once all forms have a status of Complete.**

Page		Last Updated
1A. SF-424 Application Type		No Input Required
1B. SF-424 Legal Applicant		09/08/2022
1C. SF-424 Application Details		No Input Required
Unsheltered Homelessness Set Aside Project Application FY2022	Page 51	10/05/2022

<b>1D. SF-424 Congressional District(s)</b>	09/08/2022
<b>1E. SF-424 Compliance</b>	09/08/2022
<b>1F. SF-424 Declaration</b>	09/08/2022
<b>1G. HUD 2880</b>	09/08/2022
<b>1H. HUD 50070</b>	09/08/2022
<b>1I. Cert. Lobbying</b>	09/08/2022
<b>1J. SF-LLL</b>	09/08/2022
<b>IK. SF-424B</b>	09/08/2022
<b>1L. SF-424D</b>	09/08/2022
<b>2A. Subrecipients</b>	No Input Required
<b>2B. Experience</b>	09/16/2022
<b>3A. Project Detail</b>	09/16/2022
<b>3B. Description</b>	09/16/2022
<b>4A. Services</b>	09/16/2022
<b>5A. Households</b>	09/16/2022
<b>5B. Subpopulations</b>	09/16/2022
<b>6A. Funding Request</b>	09/08/2022
<b>6F. Supp Srvcs Budget</b>	09/16/2022
<b>6I. Match</b>	09/16/2022
<b>6J. Summary Budget</b>	No Input Required
<b>7A. Attachment(s)</b>	No Input Required
<b>7D. Certification</b>	09/08/2022